

AGENDA Updated 3/30/2017 4:33 PM
OUTDOOR MINISTRIES EXECUTIVE COMMITTEE
of the Virlina District Board - Church of the Brethren, Inc.
Saturday, April 1, 2017, 12:00pm
Camp Bethel, Fincastle, VA



In attendance (circle):

Tabitha H. Rudy (Chair), Naomi Powers (Vice-Chair), Allison Mullins (Secretary), Zach Tabor (Finance Chair), Carol Hinton (Program Chair), Kimball Egge (Property Chair), Barry LeNoir (ex-officio), Emma Jean Woodard (ex-officio).

I. Devotions/prayer. – Tabitha H. Rudy.

II. Approval of the Agenda - Tabitha H. Rudy.

III. Reports and Information:

- A. District Board - OMEC Chair, Tabitha Rudy.
- B. Associate District Executive Minister (*Emma Jean Woodard will not be present on April 1*)
- C. Camp Director's Report and Personnel Report, Barry LeNoir.

IV. Old OMEC Business - Tabitha H. Rudy.

- A. Food Services Coordinator position. Barry is finalizing the updated position description and application for Food Services Coordinator, and on April 4 he will post and promote the job opening throughout Virlina and our community. Reminder that Brigitte Burton has announced July 31 as her last day of employment. Revised position likely NOT to include on site residency.

V. New OMEC Business - Tabitha H. Rudy.

- A. Camp Bethel Income/Expense Data as of 03/28/2017, see attached.

VI. Prayer and dismissal at 12:55 for 1:00 lunch with Volunteers and Guests, then 1:30 OMC Subcommittee Meetings, Finance, Program, Property.

Next OMC meetings:

April 28-29, 2017 (Fri-Sat): OMC helps fill volunteer slots at Sounds of the Mountains Festival.

May 6, 2017 (Sat): Ministry & Mission in Virlina Witness education event at Oak Grove CoB Roanoke.

June 3, 2017 (Sat), 6:00pm: Annual OMC/Staff/Vol Pot-Luck Dinner at Camp Bethel.

June 3, 2017 (Sat), after pot-luck, OMEC meeting with Food Services Director at Camp Bethel: OMEC Only.

June 9, 2017 (Fri), 5:30pm: Dinner & Summer Staff Commissioning Service/Celebration.

June 22, 2017 (Thur), 5:30pm OMC dinner w/ campers & meeting at Camp Bethel.

August 23, 2017 (Wed), 6:00pm: OMC helps serve guests at the Golf Tournament Banquet.

August 25, 2017 (Fri), AT DRC: 5:15pm OMEC Meeting & 6:00pm OMC Meeting (2018 budget meeting), **AT DRC.**

September OMC meeting not scheduled, but can be called if necessary.

November 10-11, 2017 (Fri-Sat), Virlina District Conference, location TBD.

November 11, 2017 (Sat), OMC Reorganization at Virlina District Conference.

December 2, 2017 (Sat), 9:00am OMC and District Board Retreat at Camp Bethel.

December 7, 2017 (Thur), 6:00pm: OMC helps serve guests at the Christmas TOGETHER Banquet; (*snow date December 14*).

OUTDOOR MINISTRIES COMMITTEE

of the Virilina District Board - Church of the Brethren, Inc.

Saturday, April 1, 2017, 2:00pm, Camp Bethel, Fincastle, VA



In attendance (circle):

Tabitha H. Rudy (Chair), Naomi Powers (Vice-Chair), Allison Mullins (Secretary), Zach Tabor (Finance Chair), Carol Hinton (Program Chair), Kimball Egge (Property Chair), Bill Broyles, Emely D'Oleo, Sharon Flora, Brian Harmon, Charles Huffman, Junior King, Sam Light, Barry LeNoir (ex-officio), Emma Jean Woodard (ex-officio), Brigitte Burton (staff guest), Beth Heaton (staff guest), Mickey Nichols (staff guest), Jenna Stacy (staff guest).

I. Devotions/prayer - Tabitha H. Rudy.

II. Approval of the Agenda - Tabitha H. Rudy.

IV. Reports and Information:

A. District Board - OMEC Chair, Tabitha H. Rudy.

B. OMEC – Tabitha H. Rudy.

1. Food Services Coordinator position announcement/plans/search.

C. Mission Resource Campaign for Camp Bethel & Virilina: "Seed, Scattered & Sown" - Tabitha Rudy.
As of March 21, the Seed Scattered & Sown: Reaching Beyond This Generation mission resourcing campaign has 221 pledges with \$395,569.10 pledged and \$209,304.66 received. Lead gift visitation continues, and the Congregational Phase of the campaign (congregational giving over and above annual Self-Allocations) will begin in early summer.

D. Subcommittee Reports:

1. Finance Sub-Committee (Zach Tabor).

a. Report from Commission on Stewardship.

b. Camp Bethel Income/Expense Data as of 03/28/2017.

2. Program Sub-Committee (Carol Hinton).

a. Summer Camp report and update (Barry LeNoir).

b. Report from Sounds of the Mountains Festival Committee (Allison Mullins). Next meeting is April 3.

3. Property Sub-Committee (Kimball Egge).

E. Additional Committee Reports:

1. Congregational Phase of Seed Scattered and Sown Campaign (Naomi Powers, Brian, Junior).

2. RV Village & Road Improvement Plan Sub-Committee – April 1, 10:30am at camp.

F. Camp Director's Report and Camp Staff Reports - Barry LeNoir.

V. Old OMC Business - Tabitha H. Rudy.

A. Barry has re-started soliciting bids for design work for the planned 15-site RV Village.

B. District Board approved, and Barry submitted a formal letter to David Shumate requesting the camp credit card for Jenna Stacy.

C. Review and Update of the Camp Bethel Master Site Plan. (Available at www.virilinafuture.org). Barry has contacted Tom Nepl (www.tomnepl.com) about revising our Site Plan maps with updated "actual" changes that have happened since 2006. Barry is not yet ready with a revised document.

- D. The Roanoke Women's Foundation Grant Application was too complex for us to make time for year, so we will explore this opportunity for 2018. *Big THANK YOU to Sharon Flora* for time and research about what's needed to complete the application. www.roanokewomensfoundation.org/Apply
- E. Review of RE-REVISED Virlina District Van Safety Policies; see attached document (Barry LeNoir).
- F. OMC to think about ways to provide outdoor ministry/education outside of the camp program. *"Camp can be a great resource for all age groups. How can we overcome the stigmas of it costing too much or being too far away in order to advance and expand its ministry to the district?"*
- G. IDEA: OMC Property Committee to recruit and promote a "Garden Team" of volunteers who maintain camp's landscaped garden areas: entrance sign; pool bridge; Ark Peace gardens; Heritage raised bed; Gym entrances... or any of these.
- H. Other Old Business:

VI. New OMC Business - Tabitha H. Rudy.

- A. Vehicles: Definitely this year, camp will need (1) a new maintenance truck, and (2) a new minivan. These now top our Wish List for donations, and we are open to exploring other ways of obtaining a truck and minivan.
- B. Other New Business:

VII. Prayer and dismissal.

OMEC Minutes, February 11, 2017

The Outdoor Ministries Executive Committee of the Virlina District Board met at 9:00am on Saturday, February 11, 2017 at Camp Bethel with the following members present: Tabitha H. Rudy (Chair), Naomi Powers (Vice-Chair), Allison N. Mullins (Secretary), Zach Tabor (Finance Chair), Carol Hinton (Program Chair), Kimball Egge (Property Chair), Barry LeNoir (ex-officio)

Tabitha H. Rudy welcomed the group, offered devotions and opened the meeting in prayer. The agenda was approved by consensus.

Reports:

District Board: Emma Jean has resigned, effective May 21 with her last day as May 7. Executive Committee of the Virlina District to meet soon to start process of hiring replacement. Also, how to celebrate Emma Jean's 17 years of service. (*Since our meeting, we have become aware that Emma Jean wants no special event. But a card from OMC would be appropriate.*)

Associate District Executive Minister: No report.

Camp Director's Report and Personnel Report: Brigitte has resigned and is heading off to Law School. Process will start soon to hire her replacement. Ideally having replacement in place by the start of summer to train. Barry to look at job description, salary package and give recommendations to OMC.

Review of Camp Income/ Expense Comparisons Report

Prayer and dismissal to prepare for OMC subcommittee meetings.

OMC Minutes, February 11, 2017

The Outdoor Ministries Committee of the Virlina District Board met at 10:30am on Saturday, February 11, 2017 at Camp Bethel with the following members present: Tabitha H. Rudy (Chair), Naomi Powers (Vice-Chair), Allison N. Mullins (Secretary), Zach Tabor (Finance Chair), Carol Hinton (Program Chair), Kimball Egge (Property Chair), Sharon Flora, Brian Harmon, Charles Huffman, Junior King, Sam Light, Barry LeNoir (ex-officio), Beth Heaton (staff guest), Mickey Nichols (staff guest).

Tabitha H. Rudy welcomed the group, offered devotions and opened the meeting in prayer. The agenda was approved by consensus with the addition of Ill. Approval of Minutes. The minutes from the August 26, 2016 OMC meeting was reviewed and approved by consensus with the correction of Sam Foster as Chair and that we were down 50 campers from last summer.

Reports:

District Board: There are Ordinations up for approval. Emma Jean has resigned. Executive Committee of the Virlina District to meet soon to start process of hiring replacement. Also, how to celebrate Emma Jean's 17 years of service. (*Since our meeting, we have become aware that Emma Jean wants no special event. But a card from OMC would be appropriate.*) Next District Board meeting is February 18th.

OMEC: Food Services Coordinator Brigitte has resigned and is heading off to Law School, leaving July 31st. OMEC/OMC would have final say on who is hired. Barry to look at job description, salary package and give recommendations to OMC. The goal is to have someone on board by start of Summer Camp so Brigitte can train them.

Associate District Executive Minister: Emma Jean Woodard has resigned effective May, 22, 2017 after being a member of the Executive staff for 17 years.

Mission Resourcing Campaign: Buck Flora, Chairman of the Mission Resource Committee joins us today. The Individual/ family lead gift giving phase is now moving into a Congregational phase. They are looking into the best ways to approach the congregations. We can be diligent in getting information out to our congregations. Congregational visits are being planned. If there are any questions we need to direct people

to the Virlinafuture.org website, Facebook or to the District Resource Center. We are halfway to our victory goal. \$390,000 pledged.

Finance: Working on issue with Camp Bethel's nonprofit charitable status. Zach Tabor, Barry LeNoir, David Shumate and Harry Rhodes working together to resolve quickly. Income/ Expense data as of 12/31/16 reviewed. Please note that November /December credit card charges have not been broken out yet.

Program: Seeking SOTM volunteers for April 28-29. The 2017 Summer program is introduced, "Branching Out: Connected Through Christ". With a new Family Camp and Skateboarding Camp. Goal of 1,250 campers!

Property: Items presented as issues to resolve: New Maintenance truck, Ark Pond – equipment needed and volunteer to do the work, Bridge repair at HOP (new beams/decking), leak at HOP, working on ceiling in HOP and Bunk House attached, solar powered kilns for lumber, and Vesper Hill road - erosion problems. Soon to work on wood shop attached to maintenance – looking forward to building this, beginning with pouring a concrete floor.

MRC Congregational Phase Committee: Brian Harmon, Junior King, Naomi Powers. Meet with Buck and Tabitha today after lunch.

RV Village & Road Improvement Plan Committee: Bill Broyles, Sharon Flora, Charles Huffman and Sam Light. Meeting set for April 1, 2017 at 10:30am.

Camp Director's Report and Camp Staff Reports: 90th Anniversary of Camp Bethel – We look ahead to 100 years. Barry continues to praise the staff he has and their continued dedication. Reviewed Camp Bethel campers and fees comparison 2000-2017 and comparison of 2017 Summer camp fees of camps from around the area.

Old Business: No progress at this time.

New:

- Sharon Flora to write up grant for consideration of Roanoke Women's Foundation Grant for \$30, 000.
- Virlina District Van Safety Policies document presented. Camp considered in Policy with highlighted items. No action needed. FYI only.
- "Resolved, that the Outdoor Ministries Committee does hereby recommend to the Virlina District Board – Church of the Brethren, Inc., to authorize a business credit card limited to \$5,000 maximum usage during each monthly billing period for Jenna Stacy, Camp Bethel's Program Coordinator, in the discharge of her duties." Naomi moved to approve the motion, Charles seconded. The motion passed unanimously.

Next meeting date April 1st with RV and Road Subcommittee at 10:30am, OMEC at noon, Lunch at 1:00, OMC subcommittees at 1:30pm, and full OMC AT 2:00pm.
Kimball closed in prayer.

Meeting adjourned.

Respectfully submitted,
Allison N. Mullins, Secretary