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## CAMP BETHEL 2021 SUMMER KITCHEN STAFF INFORMATION

### General Information

1. Camp Bethel is the outdoor ministry of the Virginia District Church of the Brethren. Camp Bethel programs are open to everyone regardless of race, age, color, national origin, sex, or disability.
2. No on-site use of tobacco, alcohol, illegal drugs, vaping/nicotine, or profanity is permitted.
3. Applicants for non-resident positions must be 16 years of age or older by May 31, 2021. Applicants under the age of 18 must provide a signed consent from a parent or legal guardian upon being hired.
4. Hiring preference will be given to applicants available to work consecutive weeks May 31 through August 14.

### Schedule and Pay Information

1. Two weekly work shifts are available. Staff will work every day on their assigned shift:
  - a. First shift: 6:30am-1:30pm, Monday-Friday. Pay is \$70 per day (\$350 per week)
  - b. Second shift: 1:00-close (about 7:30 pm), Sunday-Friday. Pay is \$70 per day (\$420 per week)
2. Pay dates are **MONTHLY**. May pay is received by June 4, June pay is received by July 2, July pay is received by August 6, and August pay is received (mailed) by September 3.
3. Paid training days are necessary during the two weeks prior to summer camp, Monday, May 31 (Memorial Day) through Friday, June 11. During that time, staff will be scheduled according to meal requirements and staff availability. Work hours during training may differ from regular work shifts and may include Friday dinner through Saturday lunch on June 4 and June 5.
4. Summer Camp dates are Sunday, June 13 through Friday, July 30. Regular shift schedules will be followed during these weeks. Hiring preference will be given to applicants who are available to work nine consecutive weeks May 31 through July 30. Depending on camper enrollment numbers, some staff may not be needed for all weeks and/or unpaid leave may be available. Applicants with limited availability may be considered if availability corresponds with camp's requirements.
5. Two additional paid work weeks, August 1-14 are also available. Staff will be scheduled during this time according to staff availability and camp's needs.
6. Meals are included for kitchen staff during shifts. Breakfast and lunch are included for first shift, lunch and dinner for second shift.

### Position Descriptions

1. Basic employee requirements include: following all health department standards as presented in training, dependability, promptness, personal cleanliness, strong work ethic, ability to work independently or as a team member, adherence to established rules of Camp Bethel, respectful treatment of staff, guests, and campers, and a desire to serve children and young people in a ministry and programming setting.
2. All kitchen staff work is moderately physically demanding. Prepare to spend their entire shift standing or walking with occasional lifting required. Breaks are possible, but not guaranteed. Applicants should be confident they are able to be on their feet 6½ - 7 hours a day, five or six days a week.
3. ALL kitchen staff share the following duties regardless of position: food and drink preparation, washing and putting away dishes, cleaning kitchen prep areas and equipment, stocking and shelving supplies, sweeping, mopping, cleaning restrooms, and trash removal.
4. Staff positions described below. Positions will be assigned by the Food Services Coordinator, however, if an applicant has a preference for a particular position we will do our best to accommodate that preference.
  - a. Head Cook. Primary duties are preparing main menu items and adjusting menu for dietary needs.
  - b. Assistant Cook. Primary duties are helping prepare main menu items, side dishes, and salads.
  - c. Desserts (second shift only). Primary duty is preparing desserts.
  - d. Dish Assistant/Dining Room Czar. Primary duties are putting away clean dishes, preparing drinks and condiments, and restocking and maintaining coffee and sandwich/options stations in the dining room.

Apply online at <https://www.campbethelvirginia.org/kitchen-staff.html>.