

AGENDA Updated 2/10/2017 2:47 PM
OUTDOOR MINISTRIES EXECUTIVE COMMITTEE
of the Virilina District Board - Church of the Brethren, Inc.
Saturday, February 11, 2017 - 9:00am
Camp Bethel, Fincastle, VA



In attendance (circle):

Tabitha H. Rudy (Chair), Naomi Powers (Vice-Chair), Allison Mullins (Secretary), Zach Tabor (Finance Chair), Carol Hinton (Program Chair), Kimball Egge (Property Chair), Barry LeNoir (ex-officio), Emma Jean Woodard (ex-officio).

I. Devotions/prayer. – Tabitha H. Rudy.

II. Approval of the Agenda - Tabitha H. Rudy.

III. Reports and Information:

- A. District Board - OMEC Chair, Tabitha Rudy.
- B. Associate District Executive Minister - Emma Jean Woodard.
- C. Camp Director's Report and Personnel Report - Barry LeNoir.

IV. Old OMEC Business - Tabitha H. Rudy.

V. New OMEC Business - Tabitha H. Rudy.

- A. Food Services Coordinator position. Brigitte Burton is going to Law School! Brigitte has announced that her last day of employment at Camp Bethel will be July 31, 2017. Barry desires to hire her replacement by XXX date so that there's at least XXX weeks of overlap in the Ark for Summer Camps.
- B. Camp Bethel Income/Expense Data as of 12/31/2016, see attached.

VI. Prayer and dismissal at 10:00 for OMC Subcommittee Meetings, Finance, Program, Property.

Next OMC meetings:

March 2, 2017 (Thur), 6:00pm: OMC helps serve guests at the Sow the Seed Banquet; (*snow date March 9*).

April 1, 2017 (Sat), 12:00pm OMEC, 1:00 lunch, 1:30 Subcommittees & 2:00pm OMC Meeting, (yes, on Workday).

April 28-29, 2017 (Fri-Sat): OMC helps fill volunteer slots at Sounds of the Mountains Festival.

May 6, 2017 (Sat): Ministry & Mission in Virilina Witness education event at TBD.

June 3, 2017 (Sat), 6:00pm: Annual OMC/Staff/Vol Pot-Luck Dinner at Camp Bethel.

June 3, 2017 (Sat), after pot-luck, OMEC meeting with Food Services Director at Camp Bethel: OMEC Only.

June 9, 2017 (Fri), 5:30pm: Dinner & Summer Staff Commissioning Service/Celebration.

June 22, 2017 (Thur), 5:30pm OMC dinner w/ campers & meeting at Camp Bethel.

August 23, 2017 (Wed), 6:00pm: OMC helps serve guests at the Golf Tournament Banquet.

August 25, 2017 (Fri), AT DRC: 5:15pm OMEC Meeting & 6:00pm OMC Meeting (2018 budget meeting), AT DRC.

September OMC meeting not scheduled, but can be called if necessary.

November 10-11, 2017 (Fri-Sat), Virilina District Conference, location TBD.

November 11, 2017 (Sat), OMC Reorganization at Virilina District Conference.

December 2, 2017 (Sat), 9:00am OMC and District Board Retreat at Camp Bethel.

December 7, 2017 (Thur), 6:00pm: OMC helps serve guests at Christmas TOGETHER Banquet; (*snow date Dec 14*).

OUTDOOR MINISTRIES COMMITTEE

of the Virlina District Board - Church of the Brethren, Inc.

Saturday, February 11, 2017, 10:30am, Camp Bethel, Fincastle, VA



In attendance (circle):

Tabitha H. Rudy (Chair), Naomi Powers (Vice-Chair), Allison Mullins (Secretary), Zach Tabor (Finance Chair), Carol Hinton (Program Chair), Kimball Egge (Property Chair), Bill Broyles, Emely D'Oleo, Sharon Flora, Brian Harmon, Charles Huffman, Junior King, Sam Light, Barry LeNoir (ex-officio), Emma Jean Woodard (ex-officio), Brigitte Burton (staff guest), Beth Heaton (staff guest), Mickey Nichols (staff guest), Jenna Stacy (staff guest).

I. Devotions/prayer - Tabitha H. Rudy.

II. Approval of the Agenda - Tabitha H. Rudy.

IV. Reports and Information:

A. District Board - OMEC Chair, Tabitha H. Rudy.

B. OMEC – Tabitha H. Rudy.

1. Food Services Coordinator position announcement/plans/search.

C. Associate District Executive Minister - Emma Jean Woodard.

"Emma Jean Woodard, Associate District Executive Minister, has resigned from the position effective May 22, 2017. She has been a member of the district staff for over seventeen years... She has been a faithful servant of Christ and the church. Her work has been productive and steady. While we are saddened by her decision, we recognize that she will continue to serve in the ministry in other ways. The Executive Committee of the Virlina District Board will be meeting following the February board meeting to assess and address the staffing needs of the district for the coming years. Please be in prayer for our district leadership as we undergo this time of transition. Give thanks for Emma Jean's diligent work and for her further opportunities."

D. Mission Resource Campaign for Camp Bethel & Virlina: "Seed, Scattered & Sown" - Tabitha Rudy.

E. Subcommittees:

1. Finance Sub-Committee (Zach Tabor).

a. Report from Commission on Stewardship.

b. Camp Bethel Income/Expense Data as of 12/31/2016.

2. Program Sub-Committee (Carol Hinton).

a. Report from Sounds of the Mountains Festival Committee (Allison Mullins).

3. Property Sub-Committee (Kimball Egge).

F. Additional Committees:

1. Congregational Phase of Seed Scattered and Sown Campaign – no meeting scheduled yet.

2. RV Village & Road Improvement Plan Sub-Committee – April 1, 10:30am at camp.

G. Camp Director's Report and Camp Staff Reports - Barry LeNoir.

V. Old OMC Business - Tabitha H. Rudy.

A. Soliciting bids for design work for the planned 15-site RV Village. - *no progress; will begin ASAP.*

B. Review and Update of the Camp Bethel Master Site Plan. (*Available at www.virlinafuture.org*). Barry is not yet ready with a revised document.

C. Other Old Business:

VI. New OMC Business - Tabitha H. Rudy.

- A. Roanoke Women's Foundation Grant Application information (Kimball Egge); www.roanokewomensfoundation.org/Apply
- B. Review of Virlina District Van Safety Policies; see attached document (Barry LeNoir).
- C. ***"Resolved, that the Outdoor Ministries Committee does hereby recommend to the Virlina District Board - Church of the Brethren, Inc., to authorize a business credit card limited to \$5,000 maximum usage during each monthly billing period for Jenna Stacy, Camp Bethel's Program Coordinator, in the discharge of her duties."***
- D. Virlina District & Camp Vehicle Mileage from \$0.15/mile to \$0.34 per mile in 2017. IRS 2017 standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be \$0.535/mile.
- E. OMC to think about ways to provide outdoor ministry/education outside of the camp program. *"Camp can be a great resource for all age groups. How can we overcome the stigmas of it costing too much or being too far away in order to advance and expand its ministry to the district?"*
- F. IDEA: OMC Property Committee to recruit and promote a "Garden Team" of volunteers who maintain camp's landscaped garden areas: entrance sign; pool bridge; Ark Peace gardens; Heritage raised bed; Gym entrances... or any of these.
- G. Vehicles: Probably this year, camp will need (1) a new maintenance truck, and (2) a new minivan.
- H. Other New Business:

VII. Prayer and dismissal.

OMC Minutes, August 26, 2016:

The Outdoor Ministries Committee of the Virlina District Board met at 6:00pm on Friday August 26, 2016 at Camp Bethel with the following members present: Tabitha H. Rudy (chair); George Barnhart (vice chair); Allison Mullins (secretary); Tabitha Rudy (Finance chair); Carol Hinton (Program chair) Bill Broyles; Sam Light; Naomi Powers; Zach Tabor; and Barry LeNoir (ex-officio).

Tabitha H. Rudy welcomed the group. Barry LeNoir offered devotions on "*Do your work well and with meaning*", he then opened the meeting with prayer. The agenda was approved by consensus. The minutes of the June 23, 2016 OMC meeting was reviewed and approved by consensus.

Reports:

District Board: Nothing to report.

Associate District Minister: Emma Jean not present.

Mission Resource Campaign: Training continues for Lead Gift visitations. The campaign has lost some momentum and it is taking a little more time to get off the ground. If OMC has any ideas, please let Tabitha know. Giving encouraged, even if it is one time. Asked to refer to website www.Virlinafuture.org for worship resources and to give online or contact District Resource Center for questions.

Finance: See document "Camp Bethel Income/ Expense Data as of 7/31/16". This is still pending some adjustments. There are monies that are coming in from summer band camps and programs that are due at the end of August and middle of September. Proposed 2017 budget document will be covered under new items.

Program: Fantastic summer program and staff. There were times of powerful worship. We had wonderful volunteers. Good feedback from families. Huge push on Social Media for advertisement. Praise for Jenna and all she has done for a successful summer.

Down 60 campers from last Summer felt this was due in part to:

- Kevin Jones program decreased numbers.
- "Campership" request decreased. 72 in 2016.
- Website was not ready until late.
- Did not mail camp info to Presbyterians or Episcopalians.

Property: Kimball tells us The Maupin- Sizemore Foundation, Inc. gift will probably not happen.

Camp Directors Report and Camp Staff Reports: See document with Barry, Brigitte, Beth and Jenna's reports.

Highlights from Barry's report include:

- SOTM net profit \$29,824!!
- 94 golfers for Golf Tournament (2 more than last yr.) raising est. \$10,387!
- 15 years as Camp Director. (Thanks Barry!)
- Barry shared a crisis management anecdote.

Old Business: The credit card for Facilities Manager, Mickey Nichols is DONE!

New Business:

- "*Resolved, that the Outdoor Ministries Committee recommends to the Virlina District Board – Church of the Brethren, Inc. that Jenna Stacy be hired as Camp Bethel's full time Program Coordinator beginning January 1, 2017.*" Carol moved to approve the motion, George seconded. The motion passed unanimously.
- "*Resolved, that the Outdoor Ministries Committee recommends to the Virlina District Board – Church of the Brethren, Inc the adoption of the Camp Bethel – OMC 2017 Budget as presented.*" Naomi moved to approve the motion. Carol seconded. The motion passed unanimously.

Sam Light closed in prayer.

Respectfully submitted,

Allison Mullins, Secretary