

AGENDA Updated 2/12/2016 3:55 PM
OUTDOOR MINISTRIES EXECUTIVE COMMITTEE
of the Virilina District Board - Church of the Brethren, Inc.
Saturday, February 13 - 9:00am
Camp Bethel, Fincastle, Virginia



In attendance (circle): Sam Foster (Chair); George Barnhart (Vice Chair); Allison Mullins (Secretary);
Tabitha H. Rudy (Finance Chair); Carol Hinton (Program Chair); Kimball Egge (Property Chair);
Barry LeNoir (ex-officio); Emma Jean Woodard (ex-officio).

I. Devotions/prayer. - Barry LeNoir.

II. Approval of the Agenda - Sam Foster.

III. Report/minutes from the August 22, 2015 OMEC meeting.

IV. Reports and Information:

- A. District Board - OMEC Chair, Sam Foster.
- B. Associate District Executive Minister - Emma Jean Woodard.
- C. Camp Director's Report and Personnel Report - Barry LeNoir.

V. Old OMEC Business - Sam Foster.

VI. New OMEC Business - Sam Foster.

- A. Camp Bethel 2015 Income/Expense Data as of 02/09/2016.
- B. Update to procedures for PayPal and Vehicle Escrow (Barry).

VII. Prayer and dismissal at 10:00 for OMC Subcommittee Meetings, Finance, Program, Property.

Next OMC meetings:

March 3, 2016 (Thur), 6:00pm: OMC helps serve guests at the Sow the Seed Banquet; (*snow date March 10*).

March 26, 2016 (Sat), 9:00am OMEC & 10:00am Subcommittees & 10:30am OMC Meetings.

May 7, 2016 (Sat): Ministry & Mission in Virilina Witness education event at TBD.

June 5, 2016 (Sun), 6:00pm: Annual OMC/Staff/Vol Pot-Luck Dinner at Camp Bethel.

June 5, 2016 (Sun), after pot-luck, OMEC meeting with Food Services Director at Camp Bethel: OMEC Only.

June 10, 2016 (Fri), 5:30pm: Dinner & Summer Staff Commissioning Service/Celebration.

June 11, 2016 (Sat), 9:00am: 150 Years in Virilina Celebration at Camp Bethel; OMC help "manage" event.

June 23, 2016 (Thur), 5:30pm OMC dinner w/ campers & meeting at Camp Bethel.

August 24, 2016 (Wed), 6:00pm: OMC helps serve guests at the Golf Tournament Banquet.

August 26, 2016 (Fri), 5:30pm OMEC Meeting & 6:30pm OMC Meeting (2017 budget meeting).

September OMC meeting not scheduled, but can be called if necessary.

November 11-12, 2016 (Fri-Sat), Virilina District Conference, location TBD.

November 12, 2016 (Sat), OMC Reorganization at Virilina District Conference.

December 1, 2016 (Thur), 6:00pm: OMC helps serve guests at the Christmas TOGETHER Banquet; (*snow date Dec 8*).

December 3, 2016 (Sat), 9:00am OMC and District Board Retreat at Camp Bethel.

OUTDOOR MINISTRIES COMMITTEE

of the Virlina District Board - Church of the Brethren, Inc.

Saturday, February 13, 10:30am, Camp Bethel, Fincastle, Virginia



In attendance (circle):

Sam Foster (Chair); George Barnhart (Vice Chair); Allison Mullins (Secretary); Tabitha H. Rudy (Finance Chair); Carol Hinton (Program Chair); Kimball Egge (Property Chair); Bill Broyles; Emely D'Oleo; Sharon Flora; Sam Light; Naomi Powers; Zachary Tabor; Allison B. Yingling; Barry LeNoir (ex-officio); Emma Jean Woodard (ex-officio); Brigitte Burton (staff guest); Beth Heaton (staff guest); Mickey Nichols (staff guest); Jenna Stacy (staff guest).

I. Devotions/prayer - Barry LeNoir.

II. Approval of the Agenda - Sam Foster.

III. Report/minutes of the August 22, 2015 OMC Meeting - Allison Mullins (Stephanie Naff).

IV. Reports and Information:

A. District Board - OMEC Chair, Sam Foster.

B. Associate District Executive Minister - Emma Jean Woodard.

C. Mission Resource Campaign for Camp Bethel & Virlina: "Seed, Scattered & Sown" - Tabitha Rudy.

FOR CAMP BETHEL	VICTORY GOAL	CHALLENGE GOAL
1. Road Improvement Plan	\$170,000	\$170,000
2. R.V. Village Camping Area	\$200,000	\$200,000
3. First 2 New Cottages in the "Unity Village"	\$0	\$73,000
4. Ark Dining Hall Entrance Enclosure	\$0	\$50,000
5. Walking, Hiking & Biking Trails in the "Wildlife Refuge Area"	\$0	\$2,000
	\$370,000	\$495,000

D. Subcommittees:

1. Finance Sub-Committee (Tabitha Rudy).

a. Camp Bethel 2015 Income/Expense Data as of 02/09/2016.

b. Update to procedures for PayPal and Vehicle Escrow (Barry).

c. Please solicit (1) Sponsors, (2) sleeves of balls and (3) prizes for Aug 24 Golf Tournament

2. Program Sub-Committee (Carol Hinton).

a. Winter Camp report (Jenna Stacy).

b. Sounds of the Mountains Festival Committee, April 15-16 (Jenna Stacy).

i. Program Committee please contact Allison Mullins to volunteer during SOTM.

c. Summer Camps 2016 (Jenna Stacy).

i. Camper recruitment & brochures/posters/fairs.

ii. Counselor recruitment & brochures/fairs.

3. Property Sub-Committee (Kimball Egge).

a. Report from sub-committee meeting

b. Property Committee please recruit workers for April 2 Spring Volunteer Workday.

E. Camp Director's Report and Camp Staff Reports - Barry LeNoir.

V. Old OMC Business - Sam Foster.

A. Camp credit card for Facilities Manager, Mickey Nichols. - Barry will write a request letter to David Shumate with goal of procuring a card for Mickey. - *no progress*.

B. Soliciting bids for design work for the planned 15-site RV Village. - *no progress; will begin ASAP*.

C. Barry will delay requesting renewed construction bids for the (already designed) Road Improvement Plan until "Seed, Scattered..." funds materialize, probably in 2018.

- D. Give Tabitha recommended other names for Lead Gift Visitation by the Mission Resourcing Committee.
- E. Review and Update of the Camp Bethel Master Site Plan: (*The current Master Site Plan document and MSP Supplement is also available as PDF at www.virlinafuture.org*) Barry is not yet ready with a revised document.
- F. Other Old Business:

VI. New OMC Business - Sam Foster.

- A. Recommended capital improvements using the remaining \$38,248.61 of the Bishop Estate Escrow, (total gift was \$49,349.36). Have already spent \$1,832.41 on 3 new Stand-Up Paddleboards w/ paddles, \$975 on re-plumbing the Ark Bathrooms, \$390.00 + \$816.33 on Graybill House bathroom repairs, \$79.00 + \$35.01 on Hearthstone chimney pipe, \$6,973.00 on replacing the hearth & chimney liner in the Retreat Center. Recommend spending up to \$8,500 on new mattresses for cottages, A-frames and Heritage.
- B. Seeking grant from the Maupin-Sizemore Foundation - Kimball Egge, (see attachment, "CampBethelProposalInquiryLetter_MaupinSizemoreFoundation").
- C. Other New Business:

VII. Prayer/blessing and dismissal for 12:00 meet-and-greet plus lunch in the Ark Dining Room with Camp Reps.

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Dec 1, 2016 (Thu), 6:00pm: OMC helps serve guests at the Christmas TOGETHER Banquet; (*snow date Dec 8*).

December 3, 2016 (Sat), 9:00am OMC and District Board Retreat at Camp Bethel.

The Outdoor Ministries Executive Committee of the Virginia District Board met on Saturday, **August 22, 2015** at Camp Bethel with the following members present: Kimball Egge, Sam Foster, Carol Hinton, Stephanie Naff, Barry LeNoir (ex-officio) and Emma Jean Woodard (ex-officio.)

Sam Foster welcomed the group. Barry shared devotions and opened the meeting with prayer.

The agenda was approved by consensus. The minutes of the June 7, 2015 annual care and support meeting were reviewed and approved by consensus with one correction: George Barnhart did not attend.

Reports:

District Board: There was a recent called District Board executive meeting regarding a statement about use of district owned property. There is currently a policy, but it is not in the polity and needs to be. Three points were addressed: prohibiting alcohol use, following COB theology and not allowing same sex marriage on any District or Camp owned property.

Associate District Executive Minister: Emma Jean noted that district finances continue to be a concern.

Camp Director: See written report. Barry did budget for an increase in 2016. They tried some new things this year and overall served 1209 campers. There were fewer onsite campers, but day camps brought good growth. They are continuing to explore how to continue the momentum for next year. Summer Camp total income: \$248,526.56. There were fewer scholarship requests this year – 118. They are looking forward to a big fall retreat season. He hopes to wipe out the negative reserve and would also like to wipe out the vehicle escrow (line 204.) Sam asked about the actual cost of a day at traveling day camp and Barry said the main cost is paying the staff.

New Business:

- Proposed budget for 2016 will be discussed with full OMC. They are expecting less self allocation and were told to budget for a 0% increase for full time employees. The biggest increase is in insurance. Hannah is transitioning to another job in the next month or so and Jenna will be helping to fill that gap. There was some discussion about including a 1% increase. Kimball moved to include a 1% increase for 2016 for full time employees and Carol seconded. This revised budget will be presented at full OMC.
- Kimball has an income proposal, but it will be discussed at the next Executive committee meeting due to time constraints.

Carol closed the meeting with prayer.

Respectfully submitted,

Stephanie L. Naff, secretary

The Outdoor Ministries Committee of the Virginia District Board met on Saturday, **August 22, 2015** at Camp Bethel with the following members present: George Barnhart, Kimball Egge, Sharon Flora, Sam Foster, Kenny King, Stephanie Naff, Barry LeNoir (ex-officio), Sam Light, Allison Mullins, Tabitha Rudy and Zachary Tabor. Also in attendance: Mickey Nichols (Facilities Manager) and Jenna Stacy.

Sam Foster welcomed the group. Barry shared devotions and opened the meeting with prayer.

The agenda was approved by consensus. The minutes of the June 25, 2015 meeting were reviewed and approved by consensus.

Reports:

District Board: There was a recent called District Board executive meeting regarding a statement about use of district owned property. There is currently a policy, but it is not in the polity and needs to be. Three points were addressed: prohibiting alcohol use, following COB theology and not allowing same sex marriage on any District or Camp owned property. Tabitha will be serving as a minister in training through the District from September until May.

Associate District Executive Minister: Emma Jean noted that district finances continue to be a concern.

Mission Resourcing Campaign: OMC members will be asked to make their pledge during New Business.

Finance: Tabitha went over the financial reports. Things look good at this point. We will discuss the proposed 2016 budget during New Business. The Golf Tournament brought in \$15,240. Barry did note that now they are keeping copies of receipts in the office.

Program: Carol noted that over 1200 campers were blessed by the ministries of Camp Bethel this summer.

Property: Kimball reported that several projects have been tackled including plumbing issues, taking propane tanks offline and HOP. Work there will continue through the winter and the pond is another future project.

Camp Director: See written report. See written report. Barry did budget for an increase in 2016. They tried some new things this year and overall served 1209 campers. There were fewer onsite campers, but day camps brought good growth. They are continuing to explore how to continue the momentum for next year. Summer Camp total income: \$248,526.56. This is the most income from summer camp we've ever had. There were fewer scholarship requests this year - 118.

Old Business:

- Due to a busy summer camping season, no progress on the following: procuring camp credit card for Mickey, soliciting bids for design work for RV Village, revising Master Site Plan.

New Business:

- OMEC reviewed the presented budget and recommends we include a 1% increase for all full time employees. Emma Jean excused herself from the discussion. Barry is hoping to move to a 5 person full time staff model. Beginning in January, Jenna will serve as interim program coordinator. Sharon asked why interim because that seems to indicate short term. Barry said he has not done a search nor advertised the position. Sharon moves to accept the budget with a 1% increase for full time employees. Kimball seconded. Some discussion followed. The motion passes and will be sent on to District Board.
- All OMC members were given the opportunity to make their pledges to the Seed: Scattered and Sown financial campaign.

Sam closed the meeting with prayer.

Respectfully submitted,
Stephanie L. Naff, secretary