

**AGENDA** Updated 3/24/2016 4:44 PM  
**OUTDOOR MINISTRIES EXECUTIVE COMMITTEE**  
of the Virilina District Board - Church of the Brethren, Inc.  
**Saturday, March 26, 2016 - 9:00am**  
**Camp Bethel, Fincastle, Virginia**



In attendance (circle): Sam Foster (Chair); George Barnhart (Vice Chair); Allison Mullins (Secretary);  
Tabitha H. Rudy (Finance Chair); Carol Hinton (Program Chair); Kimball Egge (Property Chair);  
Barry LeNoir (ex-officio); Emma Jean Woodard (ex-officio).

I. Devotions/prayer. - Barry LeNoir.

II. Approval of the Agenda - Sam Foster.

III. Report/minutes from the February 13, 2016 OMEC meeting - Allison Mullins.

IV. Reports and Information:

- A. District Board - OMEC Chair, Sam Foster.
- B. Associate District Executive Minister - Emma Jean Woodard.
- C. Camp Director's Report and Personnel Report - Barry LeNoir.

V. Old OMEC Business - Sam Foster.

- A. Vehicle Escrow procedure has been successfully implemented for all five camp vehicles at \$0.15 per mile (for now) in 2016. (Barry)

VI. New OMEC Business - Sam Foster.

- B. Camp Bethel Income/Expense Data as of 03/22/2016; including revised 2015 final data.

VII. Prayer and dismissal at 10:00 for OMC Subcommittee Meetings, Finance, Program, Property.

**Next OMC meetings:**

Reminder to attend one of the upcoming "Seed, Scattered and Sown" Lead Gift Visitor Trainings, either April 5 at 7:00pm or April 9 at 10:00am or 1:00pm.

May 7, 2016 (Sat): Ministry & Mission in Virilina Witness education event at TBD.

June 5, 2016 (Sun), 6:00pm: Annual OMC/Staff/Vol Pot-Luck Dinner at Camp Bethel.

**June 5, 2016 (Sun), after pot-luck, OMEC meeting with Food Services Director at Camp Bethel: OMEC Only.**

June 10, 2016 (Fri), 5:30pm: Dinner & Summer Staff Commissioning Service/Celebration.

June 11, 2016 (Sat), 9:00am: 150 Years in Virilina Celebration at Camp Bethel; OMC help "manage" event.

**June 23, 2016 (Thur), 5:30pm OMC dinner w/ campers & meeting at Camp Bethel.**

August 24, 2016 (Wed), 6:00pm: OMC helps serve guests at the Golf Tournament Banquet.

**August 26, 2016 (Fri), 5:30pm OMEC Meeting & 6:30pm OMC Meeting** (2017 budget meeting).

*September OMC meeting not scheduled, but can be called if necessary.*

November 11-12, 2016 (Fri-Sat), Virilina District Conference, location TBD.

**November 12, 2016 (Sat), OMC Reorganization at Virilina District Conference, at Grandin Court Baptist.**

Dec 1, 2016 (Thu), 6:00pm: OMC helps serve guests at the Christmas TOGETHER Banquet; (snow date Dec 8).

**December 3, 2016 (Sat), 9:00am OMC and District Board Retreat at Camp Bethel.**

**OUTDOOR MINISTRIES COMMITTEE**

of the Virlina District Board - Church of the Brethren, Inc.

**Saturday, March 26, 2016, 10:30am, Camp Bethel, Fincastle, Virginia**



In attendance (circle):

Sam Foster (Chair); George Barnhart (Vice Chair); Allison Mullins (Secretary); Tabitha H. Rudy (Finance Chair); Carol Hinton (Program Chair); Kimball Egge (Property Chair); Bill Broyles; Emely D'Oleo; Sharon Flora; Sam Light; Naomi Powers; Zachary Tabor; Allison B. Yingling; Barry LeNoir (ex-officio); Emma Jean Woodard (ex-officio); Brigitte Burton (staff guest); Beth Heaton (staff guest); Mickey Nichols (staff guest); Jenna Stacy (staff guest).

I. Devotions/prayer - Barry LeNoir.

II. Approval of the Agenda - Sam Foster.

III. Report/minutes of the February 13, 2016 OMC Meeting - Allison Mullins.

IV. Reports and Information:

A. District Board - OMEC Chair, Sam Foster.

B. Associate District Executive Minister - Emma Jean Woodard.

C. Mission Resource Campaign for Camp Bethel & Virlina: "Seed, Scattered & Sown" - Tabitha Rudy.

D. Subcommittees:

1. Finance Sub-Committee (Tabitha Rudy).

a. Camp Bethel Income/Expense Data as of 03/23/2016; includes 2015 final figures.

b. Update to procedures for PayPal and Vehicle Escrow (Barry).

c. Please solicit (1) Sponsors, (2) sleeves of balls and (3) prizes for Aug 24 Golf Tournament

2. Program Sub-Committee (Carol Hinton).

a. Report from sub-committee meeting.

b. Sounds of the Mountains Festival Committee, April 15-16 (Barry LeNoir/Allison Mullins).

i. All OMC please contact Allison Mullins to volunteer during SOTM.

c. Summer Camps 2016 (Barry LeNoir).

i. Camper recruitment & marketing push coming soon.

ii. Counselor recruitment: still need male counselors.

3. Property Sub-Committee (Kimball Egge).

a. Report from sub-committee meeting

b. Property Committee please recruit workers for April 2 Spring Volunteer Workday.

E. Camp Director's Report and Camp Staff Reports - Barry LeNoir.

V. Old OMC Business - Sam Foster.

A. Vehicle Escrow procedure has been successfully implemented for all five camp vehicles at \$0.15 per mile (for now) in 2016. (Barry)

B. Camp credit card for Facilities Manager, Mickey Nichols. - Barry will write a request letter to David Shumate with goal of procuring a card for Mickey. - *no progress*.

C. Soliciting bids for design work for the planned 15-site RV Village. - *no progress; will begin ASAP*.

D. Barry will delay requesting renewed construction bids for the (already designed) Road Improvement Plan until "Seed, Scattered..." funds materialize, probably in 2018.

E. Review and Update of the Camp Bethel Master Site Plan: (*The current Master Site Plan document and MSP Supplement is also available as PDF at [www.virlinafuture.org](http://www.virlinafuture.org)*) Barry is not yet ready with a revised document.

F. Other Old Business:

VI. New OMC Business - Sam Foster.

VII. Prayer and dismissal. (*See page 1 for list of upcoming OMC meetings and "recommended" events.*)

## **OMEC Minutes, February 13, 2016:**

The Outdoor Ministries Executive Committee of the Virginia District Board met at 9:00am on Saturday **February 13, 2016** at Camp Bethel with the following members present: Sam Foster, George Barnhart, Allison Mullins, Tabitha H. Rudy, Carol Hinton, Kimball Egge, Barry LeNoir (ex-officio).

Sam Foster welcomed the group. Carol Hinton shared devotions from 1 Cor. 4:1-2 reminding us we are Stewards of Camp Bethel. She then opened the meeting in prayer.

The agenda was approved by consensus. The minutes of the August 22, 2015 meeting were reviewed and approved by consensus.

### **Reports:**

**District Board:** Money was moved from Vehicle Escrow to General Reserve to offset loss from last year. Jack Lowe was approved as Lead Gift Coordinator for Seed, Scattered and Sown. 2015 self allocations for the district were the lowest since 1995. For the Camp, self allocations lowest since 2007.

**Associate District Executive Minister:** Not present, no report given.

**Camp Director's Report:** Highlights include: 12,500 booklets printed for 2016 Summer Camp. In the mail next week to current and past campers. This year's theme is : "Not afraid. Not alone". See written reports given by camp staff. Barry stated: Beth does a great job with guest services. Marketing with new pamphlet. Brigitte has been helping in the office and is also working on drafting a new site map for camp. Mickey works hard and is very reliable. Jenna continues to be a great asset to the team. Dave Flora and Buddy Crumpacker work as part time maintenance assistants. Melissa Browning works as a part time housekeeper. And finally, Beth Wiegandt works as a part time Your Outdoor Classroom Coordinator.

**Old Business:** No progress.

### **New Business:**

- Please see written report given for Income/ Expense Comparison 2012-2016. Incorrect post on line 86 column J. It belongs somewhere but bottom line does not change.
- Mileage on camp vehicles will be allocated to escrow accounts so that future repairs will have a reserve that can be pulled from.
- Adjustments to 2015 actual bottom line to cover negative escrows and new handling of vehicles.
- PayPal will be accounted correctly in 2016 so that fees can be accounted for and no expense can be pulled out of the PayPal account; the camp will be responsible for fees charged by PayPal so that charitable donations can be handled in total.

Barry prayed and we dismissed for OMC Subcommittee meetings.

Respectfully submitted,

Allison Mullins, Secretary

## **OMC Minutes, February 13, 2016:**

The Outdoors Committee of the Virginia District Board met at 10:00am on Saturday **February 13, 2016** at Camp Bethel with the following members present: Sam Foster, George Barnhart, Allison Mullins, Tabitha Rudy, Carol Hinton, Kimball Egge, Bill Broyles, Sam Light, Naomi Powers, Zachary Tabor, Donna Jamison (as a guest standing in for Ali Yingling from the Nurture Commission), Barry LeNoir (ex-officio), and staff guests Jenna Stacy, Beth Heaton, and Mickey Nichols.

Sam Foster welcomed the group. Carol Hinton offered devotion from Col. 3:23 and Gal. 6:3 asking the Committee to ponder, "What are we doing this for?". Carol then opened the meeting with prayer.

The agenda was approved by consensus. The minutes of the August 22, 2015 meeting were reviewed and approved by consensus.

**Reports:**

**District Board:** 2015 self allocations for the district were the lowest since 1995. For the Camp, self allocations lowest since 2007.

**Associate District Executive Minister:** Not present, no report given.

**Mission Resourcing Campaign for Camp Bethel & Virlina:** "Seed Scattered and Sown". Please see Agenda for Camp Bethel disbursement of funds and goal amounts for the campaign. Tabitha reminds us all that we should be speaking with people in our congregations to make sure everyone knows this campaign is going on now. They have a PayPal option which works well for quick and easy payments on the Internet.

**Finance:** Motion to approve adjustments for 2015 and the new vehicle escrows; approved. PayPal will be accounted correctly in 2016 so that fees can be accounted for and no expense can be pulled out of the PayPal account; the camp will be responsible for fees charged by PayPal so that charitable donations can be handled in total.

**Program:** There were 50 registered campers at Winter Camp this year. Sounds of the Mountains has more sponsorship money than ever; could be the year that SOTM nets more money than Heritage Day. 12,500 booklets printed for 2016 Summer Camp. In the mail next week to current and past campers. This year's theme is : "Not afraid. Not alone". Jenna is actively recruiting staff for summer. There is a new Paddle Sports Camp being offered this year. Also, expanding day camp for most programs this year. There is no difference for rate of day campers as opposed to resident campers because (1) the camp fees are already undercut to make camp more affordable for all and (2) the bulk of cost is enjoyed by day campers and the difference for housing is made up in the logistics of daily check-in and check-out.

**Property:** Kimball reported on several projects that have been done and some still in the works; Graybill house bathroom worked on, House of Pillars work is continuing, Fireplaces in Retreat Center and Bridgette's house fixed, the Ark drain lines replaced.

**Camp Director:** Camp Rep Luncheon today. Camp website is up and running, but still in the process of building some parts. Ark Pond repair will happen this Spring. New cottage being designed by Dave Heckman; the funds are there but we need to make sure money here for day to day operations before new builds. Crowder House needs many repairs.

**Old Business:** No progress at this time.

**New Business:**

1. Recommend capital improvements using the remaining \$38,248.61 of the Bishop Estate Escrow: \$11,100.75 of items already purchased, and \$8,500.00 on new mattresses for cottages, A-frames and Heritage. Recommendation was unanimously Approved.
2. Seeking grant from the Maupin-Sizemore Foundation: Motion to approve the seeking of financial support for select items from the foundation for a possible allotment of \$2,379,000.00; Recommendation was unanimously Approved.

Barry closed the meeting in prayer.

Respectfully submitted,

Allison Mullins, Secretary