



**OMC** (circle if present): Sam Foster (Chair), Stephanie Naff (Vice-Chair), Allison Mullins (Secretary), Zach Tabor (Finance Chair), Amanda Leddy (Program Chair), Charles Huffman (Property Chair), Kathy Blackwell, Sharon Flora, Trish Haskins, Junior King, ~~Sam Light~~, Naomi Powers, Ron Rucker, Barry LeNoir (ex-off).

I. Welcome, personal sharing, and prayer. – Barry LeNoir.

II. Approval of the Agenda. – Sam Foster.

III. Minutes from the February 2, 2019 OMC meeting. – Allison Mullins.

IV. Reports and Information:

A. Finance Sub-Committee – Barry LeNoir, Zach Tabor.

1. Camp Bethel Income/Expense data: 12/31/2018 and 03/31/2019.
2. 25<sup>th</sup> annual Camp Bethel Benefit Golf Tournament will be Wednesday, August 21, 2019 at Ashley Plantation Golf Club. Info and registration at [www.CampBethelVirginia.org/golf](http://www.CampBethelVirginia.org/golf).
3. 2019 "Camp Bethel PEP!" 5K committee has met twice. Postcards were mailed in February, and second mailing will be in May or June. Sponsorships are coming in. Hoping for 150 participants. Event is Saturday, August 24, 2019.
4. Guest Reservations are strong for 2019. *See enclosed "Event Report" for April 5.*
5. In 2019, ideas to avoid common cash flow pitfalls include:
  - a. Monthly (June & July) GAG Invoices plus early notification for prompt payments.
  - b. Larger and earlier deposits from Band Camps and Camp Kesem.
  - c. Proactively contacting former Guest Groups to encourage Event Reservations.
  - d. Stronger, more specific, and more frequent donation language at summer Friday picnics and at our three Traveling Day Camps.
6. The Finance Sub-Committee is encouraged to attend meetings of the Commission on Stewardship, and their next meeting is Friday, April 26, 7:00pm at the District Resource Center.

B. Program Sub-Committee – Barry LeNoir, Amanda Leddy.

1. Sounds of the Mountains (April 12-13) update – Allison Mullins:
  - a. SOTM 2019 Committee has been meeting regularly (including conference calls). 2019 Sponsorships are strong, and ticket pre-sales are 286 compared to 152 in 2018, (mathematically could mean over 700 in attendance in 2019). Fewer school groups in 2019 due to conflicts with spring breaks and SOL Testing.
  - b. SOTM Parking Schedule is in packet. Please help Ron Rucker finalize this chart by recruiting and using the on-line link to update the chart.
2. Summer Camps update – Barry LeNoir.
  - a. As of April 5, 2019 we have 252 campers registered (244 on site + 8 TDC), 38 more than April 5, 2018 (190 on site + 24 TDC), an 18% increase. So far, 96% online and 10% by paper/mail.
  - b. Schedule postcards were mailed in late December and again in early February, and 2019 Summer Camp Booklets were mailed on April 2 to all age-eligible former campers.
  - c. Summer Staff: We seek 6 female Senior Counselors, 8 male Senior Counselors, 1 Asst. Program Coordinator, 1 Health Coordinator, 1 High Ropes Coordinator, 2 Trips Coordinators, several Summer Kitchen Staff, and 1 Summer Grounds Crew Staff.
3. The Program Sub-Committee is encouraged to schedule a meeting with Jenna as soon as possible.

C. Property Sub-Committee – Barry LeNoir, Charles Huffman.

1. RV Village – Barry LeNoir. Engineering Concepts Inc, (ECI) has received and answered questions from Botetourt County about electrical and sewer, and recently received comments from Planning and Zoning with return next week (April 9-11). Scott Caldwell at ECI is our project point person.
2. Current projects and needs update – Mickey Nichols, Barry LeNoir.
  - a. Mickey and his team are still completing the renovations of the Bandage Box, with May 20 as a projected completion date.

- b. Metal roofing for A-frames: 50% deposit was paid (\$8100) on March 20, and construction will begin any day now. Reminder that 2017 donations totaling \$15,671 in memory of Alton and Mildred Hipps were designated for this purpose. Total quote is \$16,200, (difference of \$529.)
- 3. The Property Sub-Committee is encouraged to schedule a meeting with Mickey as soon as possible.

D. Other Reports and Information – Barry LeNoir.

- 1. On April 2, Barry and Jenna met with Kathy Blackwell of the “Good News Team” of the Nurture Commission to discuss ideas (1) to increase congregational involvement and connection to the Summer Camp programs, (2) to connect summer camp families to potential congregations, and (3) to improve fundraising efforts.
- 2. *Other information...*

V. Old OMC Business – Barry LeNoir.

- A. Review and Update of the Camp Bethel Master Site Plan. (*Documents are available as PDF at [www.virlinafuture.org](http://www.virlinafuture.org)*). Barry has not yet created a revised Master Site Plan document.
- B. Delaying hiring of Guest Services Coordinator: Budgeting for May 1, 2019 at earliest.
- C. Credit card for Wes Shrader was approved by District Board in September 2018. Barry submitted a formal letter to David Shumate on February 28, 2019. This is still on David’s “to-do” list.
- D. Parking Needs is now an accessible Google Sheet. See enclosed print out with link.
- E. *Other old business:*

VI. New OMC Business.

- A. OMEC to review Camp Staff information included in Virlina District Personnel Policies.
  - 1. Consider implementing incremental annual increase in vacation days earned based on current figures.
  - 2. Consider other ways to benefit camp staff to improve morale and retention.
- B. RV Village & Road Improvement Team: Sharon, Trish, Charles, Sam L. Still waiting for final word from ECI and Botetourt county. Once received, ECI will help us send out RFPs (request for proposals), and once we get construction quotes, we will meet to consider options.
- C. *Other New Business:*

VII. Next OMC meetings:

- June 25 (Tue) 5:30 dinner with campers & meeting after dinner.
- August 23 (Fri) 6:00pm OMEC and 7:00pm OMC at the DRC (2020 budget meeting).
- November 8-9 is Virlina District Conference at Grandin Court Baptist Church.
- *Please see the Upcoming Events for other opportunities to support Camp Bethel.*

VIII. Prayer and dismissal. Please join us for 1:00 lunch with the Workday Volunteers.

**UPCOMING EVENTS AT CAMP BETHEL, [www.CampBethelVirginia.org/events](http://www.CampBethelVirginia.org/events)**

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|---|---|
| April 12-13, 2019: Sounds of the Mountains Storytelling Festival. | October 18-20, 2019: Camp Bethel at Roanoke GO Outside Festival.      |
| May 21, 2019 (Tue), Youth Mental Health First Aid Training.       | November 2, 2019 (Sat), 7:30am: Fall Vol Workday, RSVP free meals.    |
| May 24-27, 2019: Memorial Day Family Weekend, RSVP meals.         | November 4, 2019 (Mon): Crisis Mgmt Workshop at Camp Bethel.          |
| May 25, 2019 (Sat), Family Day/Summer Open House, 1:00-4:00pm.    | November 8-9, 2019: Virlina District Conference, location TBD.        |
| May 27-June 7, 2019: Summer Staff Training.                       | December 5, 2019 (Thu): Christmas TOGETHER Banquet.                   |
| May 31-June 1, 2019: Parent-Child Overnight Camp.                 | December 27, 2019 (Fri): Summer Staff Reunion & Potluck Dinner.       |
| June 7, 2019 (Fri) 5:30pm: Summer Staff Commissioning Dinner.     | December 28-29, 2019: Winter Camp Youth & Kids’ Retreat.              |
| June 9–August 2, 2019: Summer Camps & Family Adventures.          | January 4, 2020 (Sat): Virlina District Board/OMC day at Camp Bethel. |
| July 21-August 17, 2019: Guest Camps & Band Camps.                | January 6, 2020: Summer Camp Registration OPENS.                      |
| August 21, 2019 (Wed): 25th Benefit Golf Tournament & Banquet.    | February 1, 2020 (Sat), 12:00noon: Camp Supporter Lunch, RSVP.        |
| August 24, 2019 (Sat): Camp Bethel PEP! 5K Run/Walk.              | March 5, 2020 (Thurs), 6:30pm: Sow the Seed Banquet, RSVP.            |
| August 30-Sept 2, 2019: Labor Day Family Weekend, RSVP meals.     | March 28, 2020 (Sat) 7:30am Spring Vol Workday, RSVP free meals.      |
| October 5, 2019 (Sat): 35th annual Heritage Day Festival.         | April 3-4, 2020: Sounds of the Mountains Storytelling Festival        |

### Camp Bethel campers and fees comparison 2000-2018:

year	# weeks	Camper Days	Total campers	Total +/-	CoB/total who answered	CoB +/-	% CoB to Tot	Subsidized fee available until May 1	cost +/-
2000	8		588		429/588		72.9%	\$183.00	
2001	8		586	-2	432/586	+3	73.7%	\$193.00	+\$10.00
2002	7		580	-6	417/580 (NYC)	-15	71.9%	\$203.00	+\$10.00
2003	7		624	+44	437/624	+20	70.0%	\$205.00	+\$2.00
2004	8		650	+26	413/630	-24	63.5%	\$205.00	\$0.00
2005	8		751	+101	436/751	+23	58.0%	\$210.00	+\$5.00
2006	8		807	+56	413/807 (NYC)	-23	51.2%	\$210.00	\$0.00
2007	8		859	+52	425/859	+12	49.5%	\$215.00	+\$5.00
2008	8		876	+17	416	-9	47.5%	\$215.00	\$0.00
2009	8		887	+11	425	+9	47.9%	\$240.00	+\$25.00
2010	8		861	-26	398 (NYC)	-27	46.2%	\$250.00	+\$10.00
2011	8		826	-35	377	-21	45.6%	\$250.00	\$0.00
2012	8		933	+107	423	+46	45.3%	\$260.00	+\$10.00
2013	8		986	+53	368/767	--	48% who answered	\$270.00	+\$10.00
2014	8	5,490	979	-7	310/689 (NYC)	--	45% who answered	\$280.00	+\$10.00
2015	7	5,811	1,209	+230	395/759	--	52% who answered	\$290.00	+\$10.00
2016	7	5,542	1,159	-50	270/551	--	49% who answered	\$300.00	+\$10.00
2017	7		1,212	+53	385/785	--	49% who answered	\$310.00	+\$10.00
2018	7		1,195	-17	TBD (NYC)	--	TBD	\$330.00	+\$20.00
2019	7		(Goal) 1,250	+55				\$350.00	+\$20.00

### Minutes from the February 2, 2019 meeting of the Outdoor Ministries Committee of the Virlina District Board

The Outdoor Ministries Committee of the Virlina District Board met at 10:00am, Saturday, February 2, 2019 at Camp Bethel with the following members present: Allison Mullins (Secretary), Zach Tabor (Finance Chair), Amanda Leddy (Program Chair), Charles Huffman (Property Chair), Kathy Blackwell, Junior King, Sam Light, Ron Rucker, Barry LeNoir (ex-officio). Staff Guests: Mickey Nichols, Jenna Stacy. Other guest: Doug Phillips – applicant for Summer grounds crew.

- I. Welcome, personal sharing, and prayer by Barry and Allison.
- II. Agenda presented and approved by consensus.
- III. Minutes for August 24, 2018 and November 10, 2018 presented and approved by consensus.
- IV. Reports and Information:
  - A. Finance Sub-Committee
    - 1. Camp Bethel Income/Expense data presented for 12/31/2018 as of 01/29/2019 by Zach Tabor and Barry LeNoir. (See report) With comparisons being made from 2017-2018 in column F.
    - 2. As of December 2018, we officially paid back all prior loans, including March 13, 2018 \$14,500 from Nolley, July 31, 2018 \$30,000 from Nolley, and July 31, 2018 \$30,000 from Seed-Scattered and Sown.
    - 3. In 2019, we must study and implement ways to avoid common cash flow pitfalls. We should always seek ways to increase income and decrease expenses. Much of this will happen during summer months.
  - B. Program Sub-Committee
    - 1. Sounds of the Mountains update by Allison Mullins and Jenna Stacy. This is a Donald Davis year with strong attendance numbers expected. SOTM Committee seeking sponsors, volunteers for at the door ticket sales and parking.
    - 2. Summer Camps update by Jenna Stacy. Currently we have approximately 150 campers signed up for different camps throughout the summer.
  - C. Property Sub-Committee
    - 1. RV Village update by Barry LeNoir. Plans received from ECI. Soon request for proposals will be sent out for construction bid. Construction will be done in stages and not all at once. The RV village will be used by reservation and only certain times of the year.
    - 2. Current projects and needs update by Mickey Nichols (see his written report). Projects mentioned included: Reconstructing the Bandage Box into a summer camp cabin to be complete by

the end of May with a new interior and an addition of a bathroom and kitchenette. Hollins Road church will be helping put a new roof on the laundry room porch of the Crowder House by Spring. The Ark Pond will be repaired by Summer.

E. Camp Director's Report and Camp Staff written Reports were received.

V. Old OMC Business – Barry LeNoir.

- A. Virlina District van safety policies: Stewardship Commission and District Board approved "whatever our insurance carrier requires" to be our guiding van policy.
- B. Review and Update of the Camp Bethel Master Site Plan. (Documents are available as PDF at [www.virlinafuture.org](http://www.virlinafuture.org)). Barry has not yet created a revised document.
- C. Personnel: Hiring of Wesley Shrader. Approved by OMEC, OMC and Virlina District Board.
- D. Delaying hiring of Guest Services Coordinator: Budgeting for May 1, 2019 at earliest.
- E. 2019 Budget was approved in September by Virlina District Board with alterations to salaries for Jenna, Mickey, and Wes. See Income/Expense data for updates.
- F. Credit card has been approved by District Board for Wes Shrader.
- G. Mickey has secured a set quote for materials and labor for A-frames metal roofing. Work to potentially begin/end by May 2019.

VI. New OMC Business – Barry LeNoir.

- A. Review Camp Staff information included in Virlina District Personnel Policies. Consider implementing incremental annual increase in vacation days earned based on current figures, and consider other ways to benefit camp staff to improve morale and retention. To be determined later.
- B. Adopt-a-Facility Team: Naomi, Junior, Stephanie, Barry, Mickey: Plan to meet with Mickey and tour facilities to update "Needs" list on this date: \_\_\_\_\_. (2018 Adopt-a-Facility and 2010 "needs" list received at today's meeting) Meanwhile, Barry will send basic info about ongoing needs (mattresses, curtains, bunk ladders, etc).
- C. RV Village & Road Improvement Team: Sharon, Trish, Charles, Sam L. Once we put out RFPs (request for proposals), and once we get construction quotes, we will meet to consider options.
- D. Parking Needs is now an accessible Google Sheet, shared with OMC at \_\_\_\_\_.

VII. Prayer and dismissal for lunch with the Camp Supporters by Barry.

Respectfully submitted by: Allison Mullins

**OUTDOOR MINISTRIES EXECUTIVE COMMITTEE:**

Sam Foster, Chair; Stephanie Naff, Vice-Chair; Allison Mullins, Secretary; Zach Tabor, Finance Chair; Amanda Leddy, Program Chair; Charles Huffman, Property Chair; Barry LeNoir (ex-officio).

**OFFICIAL SUB-COMMITTEES OF OMC:**

Finance: Zach Tabor, Chair; Kathy Blackwell, Junior King, Sam Light  
Program: Amanda Leddy, Chair; Sharon Flora, Allison Mullins, Stephanie Naff  
Property: Charles Huffman, Chair; Naomi Powers, Trish Haskins, Ron Rucker

**OTHER COMMITTEES AND ASSIGNMENTS OF OMC:**

**Adopt-a-Facility Team** organizing and encouraging congregational adoption and improvements of all camp facilities: Naomi Powers, leader; Junior King, Stephanie Naff, (Barry LeNoir, Mickey Nichols).

**RV Village & Road Improvement Committee:** Sharon Flora, Trish Haskins, Charles Huffman, Sam Light, (Barry, Mickey).

**From Program to Sounds of the Mountains Committee:** Allison Mullins (Jenna Stacy).

**From Property to be "Parking Czar"** of guest parking for SOTM (April) and Heritage Day (October): Ron Rucker.